



EDMONTON ACADEMY TRUST

ELEVENTH MEETING OF THE GOVERNING BODY OF EDMONTON COUNTY SCHOOL

19th MARCH 2019 AT 6.00PM – CAMBRIDGE CAMPUS

MINUTES – PART ONE

Members:	Salih Suavi, Justine McLennan, David Clarke, Owen Vallis
Trustees:	Rob Leak (Chair), Peter Blane, Susan Tranter (ex officio), Konrad Halls, Christine Martin, Liz Whale
Local Governing Body:	
<u>Parent Governors:</u>	Kelly Grant*, Joanne Yarwood^, Liz Whale*, Konrad Halls^, Graham Reid*, Caroline Meier^
<u>Co-opted Governors:</u>	Rob Leak*, Sheila O'Neill^, Derek Richings*, Clinton Page^, Neha Shah^, Abi Adesida^, Christine Martin*, Lia Commissar*
<u>Staff Governor:</u>	Kirstie Das*
<u>Executive Head Teacher:</u>	Dr Susan Tranter (ex officio) *
<u>Clerk:</u>	Andreas Adamides*

Also in attendance:

David Clarke – Trustee
Erini Franciosa - (Deputy Headteacher/ Co-Head of the Primary Phase) *
Stephen Kinson – (Deputy Headteacher) *
Maria Panayi – (Deputy Headteacher) *
Paul Miller – (Deputy Headteacher/ Co-Head of the Primary Phase) *
^ denotes Absent * denotes Present.

PART ONE

- 1.0 APOLOGIES FOR ABSENCE AND WELCOME
- 1.1 Apologies were RECEIVED and NOTED from Konrad Halls, Neha Shah, Sheila O'Neill, Clinton Page, Joanne Yarwood and Abi Adesida. Governors expressed their very best wishes to Konrad Halls and acknowledged that he was not able to attend the meeting.

- 2 DECLARATIONS OF INTEREST
- 2.1 There were no Declarations of Interests.

3 MINUTES OF PREVIOUS MEETING

3.1 The GB RECEIVED and ACCEPTED the minutes of the Full Governing Body meeting held on 11th December 2018. The minutes were signed by the Chair.

4 MATTERS ARISING

4.1 There were no matters arising.

4.2 The Governors' issue log was noted and that actions for this meeting and committee meetings are being carried out as planned.

5 EXECUTIVE HEADTEACHER'S REPORT

5.1 The GB RECEIVED and APPROVED the Executive Headteacher's report and actions including the SPP (RAG rated) report, the Self Evaluation Form (SEF) and the minutes from the Trustees meeting.

5.2 Dr Susan Tranter (ST) advised that the School's pupil numbers are healthy.

5.3 ST highlighted Governor training including the training on pupil exclusions that took place on 6 February. Justine McLennan will be training Governors on 22 May about HR issues, which was highlighted following the governance review.

5.4 ST informed Governors that a visit to Market Field School took place, to take advice and learn from their experiences, before the opening of Salmon's Brook. This was attended by Dr Jack Upton (school educational psychologist), Rob Leak (RL) and Graham Reid (GR).

5.5 GR informed Governors that he was impressed with behaviour, the welcome they were given and the atmosphere. The school layout was well organised for staff and pupils. They attended an assembly, and observed that the children were well behaved, doing Comic Relief activities. Governors were shown around the school including different classes for Autistic children and two sensory rooms. Overall the building is well set up for the children's needs and the School is over subscribed.

Q= How big is the School?

A= ST- It has 200 pupils.

Q= How do they chose the spectrum of needs?

A= ST- Special schools chose their specialism; this School has children on the autistic spectrum. Every child has an EHCP. Many children with SEMH needs are on the autistic spectrum. Market Field School are good at training and developing their staff and have a good relationship with the University of Essex

Q= Why are they planning a free school?

A= ST- They want to provide more places, it is the only way to do this.

A= RL- They are also expanding their current site and buying a farm to provide more employment after school.

Q= Are they part of an academy?

A= RL- They were an LEA school and built a new school as an academy. It was impressive that 200 pupils were at a long assembly and coped very well.

Q= How many staff do they have?

A= RL- They have a 1 to 2 ratio, they have 140 staff and a hands-on Headteacher

5.6 ST advised Governors that currently Salmon's Brook is at the pre-contractual stage. Four companies will bid to design and build the new school. There are concerns about the statutory budget available, and the School has been advised to look for additional funding. Governors to provide any ideas about potential sources of additional sponsorship and support. ACTION.

Q= How is the build budget set?

A= ST- It is based on a formula.

A= RL- An example of additional funding went to a school getting better facilities, including a Science lab.

A= ST- We want children in the new school to eat together, the statutory budget may not stretch to that. We will be looking for sponsorship and support.

Q= What is the age range at the new school?

A= ST- 11 to 18.

Q= How will pupils qualify?

A= ST- The places will be commissioned mostly by Enfield LA, for children with EHCPs.

Q= How will we prioritise needs?

A= ST – It is important to work this out with the LA; the school will need to do diagnostics.

Q= Can we develop staffing?

A= ST- We are talking to Middlesex University about working to train specialist teachers.

Q= Can we plan the operating budgets?

A= ST- We will do budget modelling in the future.

Q= What is the timing for the School opening?

A= We are aiming for January 2021. The GANT chart says it will be February 2021.

A= RL- We are relying on the ESFA, who will project manage the new school build.

5.7 ST advised Governors about the Teaching and Learning Review. The School is working with St Ignatius College and Finchley Catholic High on a review model, which will be used to review each school. This is following the decision to no longer use Challenge Partners.

5.8 ST advised Governors that It has been interesting to see other schools and the two other Headteachers also believe the review process is a valuable exercise. Each review is supported by an Ofsted inspector. The Senior Leadership Team have been trained and the

School is looking to benefit from working with other schools, to ensure that group think does not develop.

- 5.9 ST advised Governors that the Secondary Phase will be reviewed next week. The Secondary Phase Teaching and Learning Review report will be available for the next GB meeting and the Secondary Committee. ACTION.

Q= What is the cost?

A= We are paying for the Ofsted inspector time and the training, it will be about £4K, a saving of £7K on the previous arrangement.

- 5.10 ST reminded Governors about the Edmonton County School Centenary Celebrations. The Deputy Lord Lieutenant will be the special guest. The celebrations will include singing of the school song and the national anthem. Drama, poetry and an exhibition from the Old Scholars' archive. The opening of the sensory garden will be conducted by the youngest pupil and the oldest Old Scholar. Governors said that they were looking forward to the celebrations.

- 5.11 ST highlighted staffing changes, including new staff that have been welcomed to the School, staff leaving and staff returning from maternity leave.

- 5.12 ST highlighted the Executive Headteacher's list of activities.

- 5.13 ST highlighted the School Progress Plan. Actions in green have been signed off, yellow have a slight delay, and red have more delays.

Q= Are you worried about any of the reds?

A= ST- Many of the reds are because the circumstances have changed. The action to "Present the AG&T strategy to LT, Governors, HoFs and, once agreed and revision, in a whole-staff meeting" was not completed in November and will be presented at the next Secondary Committee. ACTION.

Q= Should Governors also have meetings with students in addition to the Headteacher?

A= ST - For pupils it is more important to have the endorsement of staff they know.

- 5.14 ST presented the Edmonton County School Self-Evaluation (SEF). Which is an annual document and is shorter than last year. The SEF includes the Ofsted lines of inquiry and what the School identified as the next priorities to focus on. Attendance is a focus, particularly persistence absence. The dashboard now includes the persistence absence percentage by year group. This is attendance of less than 90%, which is 19 days off a year. Maria Panayi (Deputy Headteacher) is leading on attendance which will be on the Secondary Committee agenda. ACTION.

- 5.15 ST highlighted the priority of progress in Early Years and KS1, which Erini Franciosa (Deputy Headteacher) is leading on this.

- 5.16 ST advised that the KS3 curriculum needs to ensure the development of the skills needed to be exam ready, along with the new Ofsted approach. To ensure the KS3 curriculum covers all areas.
- 5.17 ST highlighted the priority of progress in History, Geography and Religious Studies which needs firstly to meet national expectations and then to exceed them.
- 5.18 ST highlighted the priority of progress in Maths which needs to exceed national expectations. The School is working on Maths teaching for different abilities, as GCSE assessments mostly rely on exams.
- 5.19 ST highlighted that KS5 is outstanding.
- 5.20 Governors ENDORSED the SEF.

Q= Are students more exam ready with a 3-year KS4?

A= ST- Yes when inspected, the inspectors will need to see why we are doing KS4 over 3 years, that there is a depth of learning by doing KS4 over 3 years. Inspections also look at exercise books evidence of differentiation and progress over time, for all learners.

Q= What will the new Ofsted approach be?

A= ST- A judgement on the quality of the curriculum.

Q= Is there an issue about still having a broad curriculum in Year 9?

A= ST - Yes.

A= Paul Miller (Deputy Headteacher) we must also show that we are not narrowing the curriculum in Year 9.

Q= If all the actions in the SEF were completed will we be outstanding?

A= ST- We will need to be outstanding in attainment, progress, the curriculum and safeguarding.

6 REPORTS FROM COMMITTEES

- 6.1 The GB RECEIVED and APPROVED the minutes of the Staffing Committee held on 5 February 2019 and considered any recommendations or issues arising from the meeting.
- 6.2 The GB RECEIVED and APPROVED the minutes of the Secondary Committee held on 13 February 2019 and considered any recommendations or issues arising from the meeting.
- 6.3 The GB RECEIVED and APPROVED the minutes of the meeting of the Primary Committee held on 27 February 2019 and considered any recommendations or issues arising from the meeting.

7 ITEMS FOR NEXT AGENDA

- 7.1 Items from the Governors Handbook.
- Update on the School Progress Plan
 - Teaching and Learning review report.

8 DATES OF FUTURE MEETINGS

8.1 The dates for Governors and Trustees meetings for the rest of 2018/19 were agreed as follows:

Spring Term

- Spring Term Governors Visit Day w/c Monday 22 April 2019

Summer Term

- Tuesday 7 May FA&P (Telecon) – 5pm
- Wednesday 22 May FGB Training (C)
- Tuesday 11 June Primary (B)
- Wednesday 19 June Secondary (C)
- Tuesday 25 June Staffing (B)
- Wednesday 26 June Trustees (Telecon) – 5pm
- Tuesday 2 July FA&P (Telecon) – 5pm
- Tuesday 9 July Full GB Meeting (C)

9 ANY OTHER BUSINESS

9.1 None.

Clerk's Note: Part 1 meeting closed at 7.10 pm.

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Signed by Chair/Vice Chair

Date