



## Governance Matters September 2019 - August 2020

The Members of Edmonton Academy Trust are:

Name	Date appointed	Business and Pecuniary interests
Salih Suavi	01/09/2016	Employee of Metaswitch
David Clarke	01/09/2016	Head of Internal Audit for Independent Parliamentary Standards Authority
Owen Vallis	19/01/2018	Employee of Credit Suisse. Chair of the Board of Active Prospects. Member of Audit & Risk Committee for Office of the Children's Commissioner. Company Director of Vallonia Ltd.
Justine McLennan	01/09/2016	Employee of Metaswitch

The Members met on 11 December 2019. All Members attended the meeting.

The Chair of Trustees, Rob Leak and the CEO, Dr Susan Tranter were invited to attend the meeting.

The meeting was clerked by the CEO's Executive Assistant.

The agenda was:

1. Apologies
2. Declarations of Interest
3. Minutes of the last meeting
4. The Chief Executive's Report
5. Annual Report and Accounts, including the Risk Register

### Organisational Structure

The management structure consists of three tiers:

- Tier 1- the Board of Trustees of Edmonton Academy Trust,
- Tier 2- the Chief Executive and the Central Executive Leadership Team (CELT)
- Tier 3- the Local Governing Board for each school in the Trust, and
- Tier 4- the Leadership Team for each school in the Trust.

The aim of the management structure is to devolve responsibility via the Scheme of Delegation and encourage involvement in decision making at all levels.

### *Tier 1*

The Trustees are responsible for general policy, adopting an annual plan and budget, monitoring the Trust by the use of results and budgets and making major decisions about the direction of the Trust, capital expenditure and appointments of staff at deputy head level and above. Dr Susan Tranter is the Accounting Officer and Chief Executive of Edmonton Academy Trust. Dr Tranter is Executive Headteacher of Edmonton County School.

The Trustees principal engagement is with the Chief Executive and other members of CELT.

### *Tier 2*

When the Trust expanded to incorporate Lea Valley Academy, the Trustees approved the creation of a strategic management group known as CELT (Central Executive Leadership Team). This group comprises the Chief Executive, Headteacher of Lea Valley, Head of School of Edmonton County and the Chief Operations Officer. This group's remit is to:

- have strategic oversight of the schools
- plan for the future
- provide support and challenge to members of CELT
- act as a forum for discussion on key areas such as the drafting of Trust policies, identification of risk and risk mitigation, agreeing how GAG income is pooled and spent, identifying capital projects (including Condition Improvement Funding applications), identifying which areas of operation could be centralised to generate efficiencies etc.

During the year, Mr Paul Miller and Mr Stephen Kinson were appointed as joint deputy Chief Executive Officer. Mr George Georgiou was appointed a COO for the merged Trust in anticipation of the merger on 1 September 2019. Mrs Joanne Wilson was appointed as Chief Executive's PA and has responsibility for HR, recruitment and PA services.

### *Tier 3*

Each school in the Trust has a Local Governing Board (LGB). The LGB has oversight of the operations of the school, led by a Chair of Governors, who is a Trustee.

The LGB's principal engagement is with the Headteacher and other members of the Leadership Team of the school. The LGB is responsible for monitoring the work of the school and the delivery of the school's progress plan.

### *Tier 4*

Each school in the Trust has a Leadership Team that is led by the Headteacher assisted by deputy headteachers and assistant headteachers. This group is responsible for the operational delivery of the school's progress plan.

### **Trustees Meetings**

The Trustees are:

Name	Date appointed (and resigned where appropriate)	Business and Pecuniary interests
Robert Leak, Chair of Trustees	09/04/2018	Former Chief Executive of the London Borough of Enfield
Peter Blane, vice-chair of Trustees	Re-appointed 01/09/2020	None declared
Clinton Page, Chair of Finance, Audit, Premises and Staffing	10/09/2019	None declared
Liz Whale, chair of LVA	Re-appointed 15/11/2020	None declared
Lia Commissar	01/06 2019	None declared
Dr Christine Martin	01/09/2018, resigned 13/11/2019	Employee of Metaswitch
Dr Susan Tranter (CEO, ex officio)		<ul style="list-style-type: none"><li>• CEO of Edmonton Academy Trust</li><li>• Member of the ARC for the Office of the Children's Commissioner (DfE appointment)</li><li>• Panel Member of the National Safeguarding Children Practice Panel (DfE appointment)</li></ul>

		<ul style="list-style-type: none"> <li>Member of the Expert Panel for the Timpson Review of School Exclusions (DfE Appointment)</li> <li>Member of the London Borough of Enfield Poverty and Inequality Commission</li> </ul>
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All Trustees are appointed by the Members

The Trustees met as follows in 2019-20

Trustees	11-Sep-19	13-Nov-19	15-Jan-20	18-Mar-20	12-May-20	15-July 20
Clinton Page		✓	✓	✓	✓	✓
Rob Leak	✓	✓	✓	✓	✓	✓
Liz Whale	✓	✓	✓	✓	✓	
Peter Blane		✓				✓
Lia Commissar	✓	✓			✓	✓
Christine Martin						
Susan Tranter	✓	✓	✓	✓	✓	✓

Apologies were received where indicated a Trustee was unable to attend

### Edmonton County School

The members of the Local Governing Body are appointed by the Trustees.

Name	Date appointed (and resigned where appropriate)	Business and Pecuniary interests
Robert Leak, Chair of Governors	09/04/2018	Former Chief Executive of the London Borough of Enfield
Liz Whale, Vice-Chair of Governors	Re-appointed 15/11/2020	None declared
Derek Richings	Re-appointed 01/09/2020	None declared
Graham Reid	Re-appointed 01/09/2020	None declared
Kelly Grant	Re-appointed 01/09/2020	Governor of Starksfield School KC Floors
Christine Martin	01/09/2018, resigned 13/11/2019	Employee of Metaswitch
Ayse Erenler	16/09/2019	Teacher at ECS
Kirstie Das	20/09/2018	Teacher at ECS
Clinton Page	01/09/2017	None declared
Joanne Yarwood	14/09/2016, resigned 09/03/2020	None declared
Abi Adesida	01/09/2017, resigned 14/10/2019	None declared
Neha Shah	01/09/2017, resigned 15/07/2019	None declared
Lia Commissar	13/09/2018	None declared
Catherine Ogilvy	05/06/2020	Employee of Metaswitch
Susan Tranter		<ul style="list-style-type: none"> <li>CEO of Edmonton Academy Trust</li> </ul>

		<ul style="list-style-type: none"> <li>• Member of the ARC for the Office of the Children’s Commissioner (DfE appointment)</li> <li>• Panel Member of the National Safeguarding Children Practice Panel (DfE appointment)</li> <li>• Member of the Expert Panel for the Timpson Review of School Exclusions (DfE Appointment)</li> <li>• Member of the London Borough of Enfield Poverty and Inequality Commission</li> </ul>
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Attendance was as follows

ECS	17/9/19	15/10/19	26/11/19	28/1/20	25/2/20	21/5/20	16/6/20	30/6/20
Rob Leak	✓	✓	✓	✓	✓	✓	✓	✓
Liz Whale	✓	✓	✓	✓		✓	✓	✓
Derek Richings	✓		✓	✓	✓	✓	✓	✓
Graham Reid	✓	✓	✓	✓		✓	✓	✓
Kelly Grant			✓	✓		✓		✓
Christine Martin								
Ayse Erenler	✓	✓	maternity leave					
Kirstie Das	✓		✓	✓			✓	
Joanne Yarwood		✓						
Abi Adesida	✓							
Lia Commissar			✓	✓			✓	
Clinton Page	✓	✓						
Catherine Ogilvie							✓	✓
Susan Tranter	✓	✓	✓	✓	✓	✓	✓	✓

Apologies received where a Governor was unable to attend.

### Lea Valley Academy

The members of the Local Governing Body of Lea Valley Academy are appointed by the Trustees

Name	Date appointed (and resigned where appropriate)	Business and Pecuniary interests
Robert Leak, Chair of Trustees	1 October 2019	Former Chief Executive of the London Borough of Enfield
Liz Whale, Chair of Governors	1 October 2019	None declared
Ayse Mahendran	1 October 2019	None declared
Mahnaz Asghar	1 October 2019	None declared
Kifah Ali	1 October 2019	Teacher at LVA

Shamaila Ali	1 October 2019	Teacher at LVA
Heather Knightley	1 October 2019	None declared
Shaun Pascal	1 October 2019	Co-Founder of Black Wall Street Media Ltd
Susan Tranter	From 1 October 2019- 31 December 2019 as Acting Headteacher of Lea Valley Academy	<ul style="list-style-type: none"> <li>• CEO of Edmonton Academy Trust</li> <li>• Member of the ARC for the Office of the Children’s Commissioner (DfE appointment)</li> <li>• Panel Member of the National Safeguarding Children Practice Panel (DfE appointment)</li> <li>• Member of the Expert Panel for the Timpson Review of School Exclusions (DfE Appointment)</li> <li>• Member of the London Borough of Enfield Poverty and Inequality Commission</li> </ul>
Stephen Kinson, Headteacher (ex officio)	1 January 2020	Headteacher of Lea Valley Academy

*Please refer any queries on this document to the Chief Executive’s Office*

**Edmonton Academy Trust**

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