



Educating our community for success.

**ECS Mobile Phone Policy**  
**Revised September 2019**

### Mobile phone acceptable use policy

#### Purpose

The widespread ownership of phones among young people requires that students and their parents take steps to ensure that any mobile phones brought onto the school premises are kept responsibly.

Electronic equipment, including mobile phones, mp3 players, headsets and hand held games consoles, are a distraction from our core purpose of teaching and learning in school. No electronic equipment, including mobile phones, should be seen and must be switched off within the school grounds at all times. Mobile phones must be kept inside students' bags and not inside their pockets. If a phone is seen or heard by a member staff, the student will be required to hand it to the member of staff, once instructed the first time. Confiscated equipment will be passed on to the Year Progress Leader in the first instance. A hierarchy of sanctions exists if students are seen on more than one occasion with their mobile phone:

In the first instance, if a student is seen with their phone, it will be confiscated and can be collected by students at the end of the school day. However, if a student is seen with a phone twice, it will be kept in the year office and parents will be asked to collect it from school at the end of the day. If a student is seen with a phone in school, more than twice, it will be kept in the year office until the end of the week and parents will be asked to collect the phone then.

The acceptable use policy for mobile phones and electronic equipment also applies to students during school excursions and extra-curricular activities both on the school premises and off-site.

#### Responsibility

- It is the responsibility of students who bring mobile phones to school to adhere to the expectations outlined in this policy
- Parents providing students with smart phones should be aware of the potential capability and misuse of electronic media.
- Mobile phones and electronic equipment are brought into school entirely at the owner's risk; the school will not accept responsibility for any loss or damage incurred due to bringing mobile phones into school.
- There are no reasons why a student needs to have in their possession or use a mobile phone during the school day.
- Parents are reminded that in case of emergencies the school office remains the most appropriate and expected point of contact between students and parents.

## Parents

- For safeguarding reasons parents are advised not to use camera phones to take images on the school grounds.
- At school events (curriculum evenings, parents evenings, school performances etc) parents are expected to switch off their mobile phones.