

# Edmonton County School

## Careers Education, Information, Advice and Guidance (CEIAG) Policy

### Statutory Requirements and Government Guidelines

It is the duty of ECS to secure independent careers guidance for all year 8-13 students that comply with statutory guidance and is presented in an impartial manner. This will also provide information on the range of education and training options available including apprenticeships and other vocational pathways. The guidance that each person receives will promote the best interest of students to whom it is given.

All students with an EHC Plan will also be given independent careers guidance through the local authority to aid with their career choices and progression.

All young people are required to continue in education or training between the ages of 16-18 and can do this in three ways:

Full time sixth form at school or at another sixth form centre or college

College of FE or a training provider

Apprenticeship, Traineeship, or supported internship; full time work combined with part time accredited study/qualification.

### Vision, Aims and Values

This policy is underpinned by our long-term vision and core values in supporting all students in the ECS community to be better informed, transformed and equipped for their future career aspirations/chosen pathway. This complies with our continual commitment to educate students within the ECS school community for success.

The aim of this policy is to help our students through engagement and a personalised approach to make informed choices to equip with the necessary skills required. Each student will have the opportunity to develop their key skills within an inclusive community that embraces their future aspirations, helping to support their progression to the next stage of their development.

ECS community are committed to providing careers education to all young people so they are inspired and motivated to reach and fulfil their potential. It is ECS intention to help every pupil develop high aspirations and consider a broad and ambitious range of careers and how this will be accomplished. Inspiring every pupil through real-life contacts with the world of work during their school journey, can help students understand where their choice can lead to in the future.

We would like our pupils with SEND to achieve better than they ever thought they could. This will be supported by identifying and providing for pupils who have special educational needs and additional needs that works within the guidance provided in the SEND Code of Practice (2014) in-cooperating a 'whole pupil,' 'whole school' approach to the management and provision of support for special educational needs students and how this links to their future aspirations.

ECS school values, aims to ensure that students achieve their full potential academically, socially, physically, and personally. Students are given the opportunity to learn and make informed choices as maturing individuals within a global society, which encompasses making healthy choices based on the richness of what is taught enabling further development in understanding skills needed to improve their life chances for the future. As a diverse community the value of career education is a key aspect to enjoying economic well-being, work-related learning an essential component.

## Student/Learner Entitlement

To create opportunities for all students in the ECS community to explore and experience the full range of careers pathways open to young people post 16/18. To gain more knowledge on the changing nature of the world of work and have exposure to a wide range of employers through work experience and Insight into Industry days. This will be developed in a variety of ways, through career education, curriculum, during tutor time and assemblies, meeting the standards of the Gatsby benchmark.

## Management and Delivery

ECS CEIAG provision is planned the Careers Lead in consultation with various members of staff including Senior Leadership Team and delivered with tutors and through partnership and support for from a variety of organisations who have an oversight of careers. Roles and responsibilities help provide clarity about who does what and how career learning will also be embedded in their scheme of work through the curriculum.

Governors are responsible for Senior Leadership

Senior Leadership are responsible for helping to delegate and provide funding to support for the right resources to impact career developments in all students.

Career Leader is responsible and accountable for the delivery of the school programme of career advice and guidance.

Careers adviser is responsible for providing information advice and guidance to pupils one-to-one and in groups. It is the duty of the career adviser to ensure that all students have access to independent and impartial careers guidance and will have access to information and advice about ALL pathways.

Progress Leaders are responsible for liaising with Career Leader to ensure that the career programme is being rolled out by their tutors during the specified times.

Heads of department are responsible for helping to implement and oversee delivery of programme across the different subject area

All staff are responsible for helping to aid and support students on their career journey in whatever capacity. They also need to be aware of the implications for subjects taught and how careers can be embedded into this.

Enterprise Adviser - business volunteer works with career leader to drive improvements in the school's career provision.

Enterprise Coordinator - Providing school with local source expertise and support careers provision.

Unifrog, Compass Plus and SIMS will be the systems in place to monitor, review, evaluate, and report student data.

## Stakeholders and Partners

Parents/carers: this policy is to ensure that parent/carers have an invested interest in their child's career development which is supported through ECS school community, developing confident and capable individuals with the ability to plan and make right choices for their future aspirations.

ECS will enlist the help and support of local employers, community partner, Barclay's Lifeskills, Trust Foundry, British Heart Foundation, Cancer Research, Speaker for Schools, HE Access, Be Ready, Edmonton Community Partnership, Inspiring Tomorrows Leader.

Date approved: July 2020

Date of next review: July 2022